

Hadron Hall Users' Association Charter

(10/1/2007)

Chapter 1: General Provisions

1. The name of this organization shall be the Hadron Hall Users' Association (HUA).
2. The purpose of this organization is to provide an organized channel for the interchange of information among those who use the Hadron Hall of J-PARC (referred to herein as the Users), to make up a collective opinion among researchers from different fields with a bottom-up basis, to promote better research activities, and to use the results of the research to promote the science of the Hadron Hall to a wide audience.
3. HUA shall conduct the activities listed below.
 - A) Interchanging information between the members.
 - B) Collecting opinions (requests, views, plans, etc.) from the Users about the current activities and the future plans of the facility, and reporting these opinions to the J-PARC Center and other related organizations.
 - C) Presenting information for the Users, and promoting interchange among various researchers and organizations.
 - D) Recommending the representatives of the Hadron Hall that sit on the Users' Committee of J-PARC.
 - E) Hosting scientific meetings, such as a Hadron Hall symposium, and promoting interchange and cooperation with other scientific organizations.
 - F) Other necessary activities to achieve the purpose of HUA.
4. Bylaws shall be proposed by the Executive Committee and approved at a general assembly of HUA.

Chapter 2: Membership

5. Membership shall be open to domestic and foreign scientists and graduate students who support the purpose of HUA as written in Article 2 of this charter.
6. A person who wants to be a member of HUA shall apply to the Chair of HUA and shall be approved by the Executive Committee.
7. Members shall pay membership dues as defined in the bylaws.
8. Members shall have the right to attend activities of HUA, the right to vote for the members of the Executive Committee, and the right to be elected to the Executive Committee.
9. Members shall notify the Chair of HUA if he or she wants to withdraw from HUA.

Chapter 3: The Executive Committee Members and Officers

10. The Executive Committee shall consist of 5 members elected by the members of HUA.
11. The Chair and the Deputy Chair shall be elected by the members of the Executive Committee.
12. The Chair shall represent HUA, arrange general affairs, and call meetings of the Executive Committee and the general assembly.
13. When necessary the Chair shall add up to three members to the Executive Committee, considering the roles of the members of the Executive Committee and the balance in geographic regions and fields of study.
14. The Deputy Chair shall assist the Chair.
15. The members of the Executive Committee shall deal with general affairs, accounts, events and so on.
16. A secretary shall be appointed by the members of the Executive Committee.
17. The term of the members of the Executive Committee including the Chair and the Deputy Chair shall be one year, with no limit on the number of terms.

Chapter 4: General Assembly

18. The Chair shall call a general assembly at least once per year. Fundamental policies and important matters shall be discussed and decided at a general assembly. The chairperson of a general assembly shall be elected by those in attendance. The chairperson shall appoint a clerk who shall write the meeting minutes, and the results of the discussion shall be reported to the members of HUA.
19. The agenda for each general assembly shall be provided by the Executive Committee at least two weeks prior to the assembly. A decision shall be made by majority vote. If the voting results in a tie, the chairperson of the general assembly shall make a decision.
20. Members shall have the right to propose a matter for the agenda. The chairperson shall discuss the matter at the general assembly if it gets support from at least ten persons present.
21. The quorum of each general assembly shall consist of one tenth of the total membership of HUA. The members shall have the right to submit a letter of attorney.

Chapter 5: The Executive Committee

22. A meeting of the Executive Committee shall be called when the Chair or two or more members of the Executive Committee request.
23. The Executive Committee shall collect requests and opinions from the members of HUA, considering HUA is an organization which respects a bottom-up style, and present opinions and proposals which best represent the membership of HUA.
24. A decision at a meeting of the Executive Committee shall be reported to HUA members immediately by the Chair.
25. The Executive Committee shall propose fundamental policies, etc., as a matter on the agenda of a general assembly.

Chapter 6: Accounting

26. A fiscal year of HUA shall be from the first of April each year until the thirty-first of March of the following year.
27. The settlement of accounts shall be decided by the Executive Committee and reported at a general assembly.
28. Membership fees in the bylaws shall be decided by the Executive Committee and approved at a general assembly by a majority vote.

Chapter 7: Change of the Charter and Dissolution

29. A change of the Charter shall be decided at a meeting of the Executive Committee where at least two thirds of the members are in attendance, and finally approved at a general assembly by a majority vote.
30. Dissolution of HUA shall be decided at a meeting of the Executive Committee where at least two thirds of the members are in attendance, and finally approved at a general assembly by a majority vote.